

Return to work plan forExpected date of return.....

Length of phased return.....

Week	Mon	Tues	Wed	Thu	Fri	Amended Duties
w/c	e.g. 10am – 1pm		e.g. 9am – 1pm			e.g. Update stat and man training Clear inbox Team meeting
w/c						
w/c						
w/c						

On your first day back at work please report to(Person with responsibility for managing return to work)
at (time).

One to one meetings during your phased return will be held on:

Week 1.....

Week 2.....

Week 3.....

Week 4.....